

# Weekly Big Rock Report - Period Ending May 10, 2016

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## Last Week's Big Rocks

Big Rocks	Comments
<input checked="" type="checkbox"/> 1) Draft of Barton Proposal.	<ul style="list-style-type: none"><li>• Finished this on Tuesday. Sent it off to Paul and Susan for comments.</li><li>• I will send out final package with proposal by Friday of this week.</li></ul>
<input checked="" type="checkbox"/> 2) Meet with Dan and Mary re: scaling operations. Agree on pathway to scale operations.	<ul style="list-style-type: none"><li>• We met on wed. for 90 minutes. Great ideas. Agreed on tentative plan for scaling operations.</li><li>• Next meeting set for 2 weeks from today.</li></ul>
<input checked="" type="checkbox"/> 3) Spend 45 min. reviewing my Strategic Action Plan and putting key dates into my calendar on Outlook.	

## Business Review

### Key Victories

Barton proposal draft completed.

Secured Smilling contract.

Cheryl accepted offer and starts in 2 weeks.

### Key Business Challenges

Still getting too many interruptions for lower level items. Need to train team better to take these issues to Dan or Mary instead.

### Key Updates

I'm out in field on Thursday and Friday next week conducting training with team.

Did hear back from Jergenson, he's a yes for our joint venture, and has already locked in our first joint project proposal.

## Next Week's Big Rocks

Big Rocks	Comments
1) Finish proposal draft with Jergenson (use this as template for future joint projects and turn over to Dan.)	
2) LEadership meeting on Friday. 45-60min prep plus meeting.	

